

# Agenda

**MEETING: STANDARDS COMMITTEE**  
**VENUE: Meeting Room 3, County Hall, Northallerton**  
**DATE: Monday, 1 October 2007 at 10.30 am**

## Business

1. Minutes of the meeting held on 4 June 2007. **(Pages 1 to 12)**
2. Public Questions or Statements.

Public access to the meeting. Members of the public have a right to attend any meeting of the Council, its Committees (or Sub-Committees, if any) held in public or that part of the proceedings which are held in public; have access to any public report or other public papers and to ask questions or make statements relating to the business of that body subject to:-

- Notice having been given of the question or statement and the Member to whom it is addressed at least 3 working days before the meeting; and
- No member of the public being entitled to speak for more than 3 minutes.

3. Standards Board Training DVD **(Page 13)**
4. Ethics Training – Report of the Monitoring Officer. **(Pages 14 to 17)**
5. Annual Report of the Standards Committee – Report of the Monitoring Officer  
**(Pages 18 to 23)**
6. Dispensation Requests – Community Fund Allocations - Report of the Monitoring Officer.  
**(Pages 24 to 86)**
7. Employees' Code of Conduct – Report of the Monitoring Officer  
**(Pages 87 to 103)**
8. New Register of Members' Interests – Report of the Monitoring Officer  
**(Pages 104 to 105)**
9. Corporate Complaints Procedure – Report of the Chief Executive

**keep north yorkshire in touch**

**(Pages 106 to 108)**

10. Council's Ethical Statement for Stakeholders - Update – Report of the Monitoring Officer  
**(Pages 109 to 110)**
11. Citizens' Panel Questionnaire - Update – Report of the Monitoring Officer  
**(Pages 111 to 123)**
12. Links between the Codes of Conduct and Policies and Procedures of the Council – Report of the Monitoring Officer  
**(Pages 124 to 138)**
13. Complaints and Findings/Guidance from the Standards Board – Report of the Monitoring Officer  
**(Pages 139 to 144)**
14. Work Programme – Report of the Monitoring Officer. **(Pages 145 to 157)**
15. Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.

STEPHEN KNIGHT  
Head of Committee Services

County Hall  
NORTHALLERTON

September 2007  
SML

**NOTES:**

- (a) Members are reminded of the need to consider whether they have any personal or prejudicial interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why they have any personal interest when making a declaration.

The relevant Committee Administrator, Monitoring Officer or Deputy Monitoring Officer (the Head of Committee Services) will be pleased to advise on interest issues. Ideally their views should be sought as soon as possible and preferably prior to the day of the meeting, so that time is available to explore adequately any issues that might arise.

- (b) Tea and coffee will be available in the Members' Room a quarter of an hour before the meeting. Will Members please help themselves.
- (c) Lunch will be available.
- (d) **EMERGENCY PROCEDURES FOR MEETINGS**

**FIRE**

The fire evacuation alarm is a continuous Klaxon. On hearing this you should leave the building by the nearest safe fire exit. From Meeting Room 3 this is the staircase outside Meeting Room 3 or the staircase opposite the main entrance. Once outside the building please proceed to the fire assembly point outside the main entrance

Persons should not re-enter the building until authorised to do so by the Fire and Rescue Service or the Emergency Co-ordinator.

An intermittent alarm indicates an emergency in nearby building. It is not necessary to evacuate the building but you should be ready for instructions from the Fire Warden.

If you discover a fire, you should sound the alarm and then dial 9-999 asking the Fire Brigade to come to the main County Hall Building, Northallerton. You should then dial 0 and inform the switchboard as to where the fire is.

There are alarm points at each end of the Meeting Room corridor – and at the main stairway.

**ACCIDENT OR ILLNESS**

First Aid treatment can be obtained by telephoning Ex 2919 which is the Occupational Health and Safety Section.

# STANDARDS COMMITTEE

1.

## Membership

COUNTY COUNCILLORS - (3)		
1.	SOWRAY, Peter	Conservative
2.	MARSHALL, John	Liberal Democrat
3.	MARSHALL, Brian	Labour
MEMBERS OTHER THAN COUNTY COUNCILLORS - (3)		
VOTING		
1.	DAGLISH James	Independent Member (to 2009)
2.	FLEMING Ms Gillian	Independent Member (to 2011)
3.	HOLT, Ms Janet	Independent Member (to 2011)
TOTAL MEMBERSHIP - (6) QUORUM - (3) including one Independent		

## 2. Substitute Members

1.	FLETCHER, John	Conservative
2.	BATEMAN, Bernard	Liberal Democrat
3.	SNOWBALL, Jim	Labour

Note: The Standards Committee is not subject to the rules on political balance.

## TERMS OF REFERENCE

As set out in Article 9.03 of the Constitution

Issue 33 July 2007